

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, June 5, 2012
Room C408 at 0930 hours

Members:

Fraser Archibald	Darrell Kean
Linda Arnold	Gerda Krause
Diane Bradley	Gurbax Leelh (absent)
Lynn Carter	Julie Longo
Raymond Chow	Ian McBain
Patricia Cia	Clayton Munro
Roy Daykin	Ajay Patel
Julia Denholm	David Ross, Chair
Deanna Douglas	Pierre-Andre Santin
Charlotte French	Tomo Tanaka
Siddharth Gautam (absent)	Daniel Thorpe
Martin Gerson	Wendy Watson
Margaret Heldman	Gayleen Wren
Ian Humphreys	

Guest:

Korena Jang, Manager, Executive and Board Operations

Recorder:

Diana Falcon, Executive Assistant, Executive Office

Prior to the start of the meeting, D. Ross welcomed Darrell Kean, Division Chair pro tem for Social Sciences & Business who commenced his position as a result of the vacancy which resulted from the appointment of Ian McBain to the position of Dean, Faculty of Social Sciences and Management.

1. REVIEW OF AGENDA

The agenda was approved.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held April 17, 2012

The Minutes of the Meeting held on April 17, 2012 were accepted.

Business Arising

Back to Baseline Project Update

C. French provided an update on the Back to Baseline project noting that we are in the midst of a series of releases, and items that were identified to go live in mid-May/early-June have been completed and were mostly annual reporting items.

3. EDUCATION COUNCIL REPORT

a) Education Council Meeting held on April 17, 2012

G. Krause highlighted the summary report of the Education Council meeting held on April 17, 2012 noting new program proposals; new courses; and global program changes that will update references to high school mathematics courses to reflect current BC high school curriculum.

There were no items with financial implications.

The Education Council summary report for April 17, 2012 was received for information.

4. FOR APPROVAL

a) Policy E2003 – Registration Fee Payment and Refund

C. French highlighted her memo attached to the agenda noting that housekeeping changes to Policy E2003 – Registration Fee Payment and Refund have been made to move procedures and the values to an appendix.

She noted a revision to Appendix 1, Item 2 to add:

- 2.3 Part or all of outstanding late payment charges and/or interest may be waived under extenuating circumstances

Discussion ensued and it was noted that the Continuing Studies refund policy regarding ESL for domestic students would need to be revisited since new government regulations state that the government will not pay for student drops.

It was moved by C. French, seconded by A. Patel

**THAT, Policy E2003 – Registration Fee Payment and Refund
be approved as presented with the addition of Item 2.3 to Appendix 1.**

Carried Unanimously.

5. FOR INFORMATION

a) Facilities Space Advisory Committee

R. Daykin highlighted his document attached to the agenda noting that the Facilities Space Advisory Committee will advise on the use of space and priorities as far as renovations are concerned; be a vehicle to adjudicate in a structured way; and, to assist with the development of the fiscal budget.

In response to a question regarding a Letter of Understanding in the Collective Agreement between the College and the LFA for office space, R. Daykin advised that a relationship will be made between the committees.

Other:

D. Ross provided information on the following:

- D. Douglas announced her retirement in the Fall 2012.
- Ms. Dawn Palmer has been appointed as Associate Vice-President, Human Resources effective July 1, 2012.
- Dr. Bradley O'Hara has been appointed as Vice-President, Academic and Provost effective August 15, 2012.
- A Research Ethics Board has been established with John Russell as Chair and will be comprised of members from the Langara community.
- The Association of Canadian Community Colleges (ACCC) has reached an agreement with Access Copyright for \$10/FTE without measurement.
- The Ministry of Advanced Education has reorganized the public post-secondary sector under four new geographic regions effective May 31, 2012. Langara College has been reorganized with UBC, VCC, Emily Carr, JIBC, BCIT and Douglas College.
- The Ministry of Advanced Education has requested that a draft of the College's annual Accountability Plan and Report be forwarded to them for review prior to consideration of approval by the Board.

There being no further business, the meeting was adjourned at 1005 hours.